



Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED
We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group					
Name of organisation	Marden Village Hall committee				
Contact name					
Contact address					
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">e-mail</td> </tr> <tr> <td></td> <td></td> </tr> </table>		e-mail		
	e-mail				
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify				
2 – Your project					
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Pewsey				
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>				
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To replace and move the existing heating oil tank to comply with current regulations. A recent heating inspection has confirmed that the existing metal tank is too close to the building and is not banded. It is also within 10 metres of controlled water.				
Where will your project take place?	On the land belonging to Marden Village Hall behind the hall.				
When will your project take place?	October 2010				
How many people will benefit from your project?	All our current customers.				
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.					

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

The annual CD/11(Oil firing servicing and commissioning report) confirmed via the TI/133D (domestic oil storage tank spillage and fire risk assessment report) the need to replace the existing oil tank which constitutes an environmental hazard as well as a fire hazard due to its proximity to the village hall. Replacement of the tank will enable the hall to continue as a viable community asset which serves the village of Marden and its surrounding villages as a recreational and educational resource. The committee trustees are well aware of their duty to maintain the fabric of the hall and its assets to enable the hall to continue as an essential focal point for the inhabitants of Marden and other users. The hall provides a social, educational and cultural range of events for the local population whilst remaining a central point to village community life.

Any other information about your project.

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3 - Management

How many people are involved in the management of your group/organisation? 11

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

If you were not awarded the full amount requested, what would be the impact on your project?

We would have to consider whether the project went ahead or not as we have limited reserves and have to be prudent about future income and anticipated expenditure as is the case with any fixed asset such as buildings.

How will you know whether your project has made a difference in the community?

If we are able to include on our notice board a copy of the TI/133D report along with the CD/11 report it will confirm to our customers that the hall meets all the requirements that make it a safe and useable resource. We strive to supply the best facilities that we can and replacement of the oil tank will show our commitment to providing a first class community resource. The positive feedback we get and the continued viability of the hall will confirm the benefit to the community.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

none

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010

Month: March

Year: 2010

A - Total income:

£3854

B - Minus total expenditure:

£1559

Surplus/deficit for year: (A minus B)

£2295

Free reserves held:

£12055

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
To pump out oil to holding tank	£	Own fundraising/reserves	c	£1,010
To prepare site and base	£		p	£491
To build fire wall	£	Parish/town council		£
To install bunded tank on blocks	£			£
To make all connections	£	Trusts/foundations		£
To transfer oil from holding tank	£3,002			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£3,002	Total Project Income		£1,501
Total project income B		£1,501		
Total project expenditure A		£3,002		
Project shortfall A – B		£1,501		
Award sought from Wiltshire Council Area Board		£1,501		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use				
<input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report				
<input type="checkbox"/> Income and expenditure budget for current financial year				
<input type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of reference/constitution/group rules				
<input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Marden Village Hall is a community resource available to everyone. It has disabled access and facilities. Our hire rates are extremely competitive making hall use a realistic option to all the community.

b) How does your project work to promote inclusion, participation and good community relations?

The continued availability of the hall as a village asset with all that it offers achieves all of the above via the service it offers to the community.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 15/07/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team